How to pay AFIT tuition by Credit Card or Electronic Check

1. Go to www.Pay.gov and search “AFIT”

2. “Continue to the Form”

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4. ***VERY IMPORTANT*** To ensure the payment is properly credited to the right account you must enter the “Student Information” on the form as listed below. Failure to do so could result in a delay or error in posting.

- **For Graduate (EN) students**
  - Student Name – list the name as it appears on the invoice
  - Student ID number - the Account Holder number on the invoice
  - Term or Dates – List as year and term (example, 2015SP, 2015SU)

- **For Civil Engineering (CE) students**
  - Student Name – list the name as it appears on registration
  - Student ID number – 0000000
  - Term or Dates – List the course and dates as WENG-222-15A, 14-22 April

- **For School of Systems and Logistics (LS) students**
  - Student Name – list the name as it appears on registration
  - Student ID number – 1111111
  - Term or Dates – List the course and dates as SYS-222-15A, 14-22 April

5. Enter Payer Information, Click Continue
6. Choose payment method and click “Next”

7. Enter payment information for whichever method you chose:

- For Bank Account

- For Credit Card
8. Review and submit your information

9. Confirmation: A receipt will be generated by Pay.Gov, please retain for your records; you will not receive a receipt from AFIT

Questions or Concerns? Please contact the Bursar’s Office at 937-255-8400

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Updated 08-18-15